

COUNTY OF YORK

MEMORANDUM

DATE: March 4, 2004 (BOS Mtg. 03/16/04)

TO: York County Board of Supervisors

FROM: James O. McReynolds, County Administrator

SUBJECT: Approval of Procurement Action

The attached resolution provides for the approval of County purchases by the Board of Supervisors in accordance with its policy for procurements of over \$30,000. The Board's approval is requested for procurement of the following:

Annual Audit Services – A Request for Proposal (RFP) was issued and advertised for an annual contract to provide Audit Services for the County and Schools for a five-year period. Six firms submitted proposals and the evaluation committee interviewed three firms. The offeror ranked number one was Cherry, Bekaert & Holland. A contract in the amount of \$59,000 for the fiscal year 2004 audit has been negotiated. The fees for the remaining years of the contract shall be negotiated separately. Sufficient funds are available in the operating budget to complete these services.

This procurement has been conducted in accordance with State procurement laws and/or County procurement policy and I recommend that they be approved through the adoption of Proposed Resolution R04-45.

White/3737

Attachment

- Proposed Resolution R04-45